

# Chapter 1 Procurement Notice

## 1. Procurement conditions:

According to the relevant internal approvals, CTG Latam has decided to carry out the procurement of ***3-Year Security Service for Perote Plant*** through the method of Competitive negotiation. The conditions for initiating such procurement have been met, and your company is hereby invited to participate in the quotation process for the Project.

## 2. Procurement scope (Detail can be seen in Annex 1)

- (1) Select a new Security Provider including firearms for Perote Plant “Mexsolar XI” and maintain the physical security scheme by clear leadership, improved training, high mobility reaction, employing highly reliable personnel, selected through a strict verification process and compliance with minimum qualifications.
- (2) The new contract ensures comprehensive protection of people, assets, facilities, and operations. The contractor shall guarantee continuous, preventive, and effective response operations to incidents, in full compliance with all applicable legal requirements and the standards established by CTG LatAm.
- (3) The permanent security deployment will consist of 12 fixed posts operating 24/7, each staffed on a 12-hour shift followed by 24 hours off, requiring a minimum of 4 staff members per shift, for a total of at least 12 personnel assigned exclusively to the project. All positions shall support random patrols as instructed by the Shift Supervisor.
- (4) The contractor must have a minimum of three years of experience operating in the state of Veracruz, as well as valid authorization issued by the Secretaría de Seguridad Pública (SSP), registration with the National Registry of Security or license by Veracruz Statal Public Security Government Entities, and compliance with applicable state and municipal regulations. The contractor shall also provide all legal documentation, letters of reference, liability insurance policy, and demonstrate the availability of organizational and administrative infrastructure in the operational area.
- (5) The service shall be provided by qualified personnel, including supervisors, and security guards, all with a minimum of one year of relevant experience, a clean criminal record, valid psychophysical evaluations, and certified drug tests. All

personnel shall be directly employed by the contractor (no subcontracting), at least one element in possession of a valid (current) firearm with its respective permit for the bearing of a firearm, and must receive final approval from the CTG LatAm Project Manager prior to site assignment. The contractor shall ensure full coverage of all posts by implementing replacement plans for vacations, absences, and contingencies.

- (6) Operations will follow a maximum shift length of twelve hours, with a recommended 12x24 schedule, random and complete patrols at least every two hours, auditable records, and both internal and external supervision, including at least one external supervisory visit every 24 hours. CCTV monitoring shall be continuous, with operators performing their designated duties exclusively, except in emergency situations. The contractor shall conduct at least one public security drill per quarter.
- (7) From a logistical standpoint, the whole plant shall be equipped with one all-terrain vehicle (ATV) for continuous operational use, with fuel, maintenance, and spare parts included. The contractor shall ensure effective communications through radios, mobile phones with internet access, and a satellite solution at Mexsolar XI. All personnel shall have complete personal protective equipment (PPE) including thermal uniform, and each post shall have the minimum required gear. Facilities shall include guard booths, portable toilets, high-luminosity lamps (minimum 2000 lum), potable water supply, and fully equipped first aid kits.
- (8) Within the first month of service, the contractor shall deliver a comprehensive risk assessment covering asset protection and public security. No later than the end of the second month, the contractor shall submit detailed post instructions and an emergency response plan. Monthly, the contractor shall provide a detailed service report covering operations, incidents, performance, and CTG security requirements, and shall cooperate fully with internal or external audits as required by CTG LatAm.
- (9) The service will be evaluated against key performance indicators, including a minimum 95% coverage rate, staff turnover below 20%, completion of daily patrol rounds and semi-annual drills, zero unauthorized intrusions, and full compliance with CTG LatAm's formal requirements. The contractor shall be financially liable for losses resulting from proven negligence and will be subject

to penalties as set forth in the contract, with a six-month grace period from the start of the contract.

**3. Qualification requirements of Proposers (the following requirements are threshold for participation and shall be met at the same time)**

- (1) Legal Qualification: The bidder must have a valid authorization issued by the Secretaría de Seguridad Pública (SSP), registration with the National Registry of Security, license by Veracruz Statal Public Security Government Entities, or a valid federal license for the possession and use of firearms for security activities, issued by a Mexican competent authority. The bidder must provide proof documents.
- (2) Performance requirements: The bidder must have at least 3 years of experience in security in the state of Veracruz or at least 5 years of experience in security in Mexico. The bidder must provide proof documents.
- (3) Credit requirements: The bidder shall not be classified as a Category D supplier by CTG.
- (4) Other requirements: Quotation from a Consortium (Joint Venture) of two or more corporate legal people is not acceptable.

**4. Invitation of proposers**

Open solicitation (via LinkedIn and CTG LatAm website)

**5. Acquisition of *Procurement Document***

LinkedIn: <https://www.linkedin.com/company/ctg-latam/>

CTG LatAm website: <https://ctglatam.com/procurement/>

Email confirmation: [yufei.guo@ctglatam.com](mailto:yufei.guo@ctglatam.com)

The Procurement Document (RFP) will be made available through the **SAP Ariba platform**. All invited suppliers must **register and complete their onboarding** in the system to access the documents and participate in the process.

The invitation and access credentials to the Ariba system will be sent by email.

**Deadline for confirmation of participation and successful registration in Ariba: 2025/11/30**

Late registration or failure to complete onboarding by this date may result in disqualification from the bidding process.

**6. Submission of Proposal Documents**

Proposal Documents shall be submitted directly through the SAP Ariba platform, using the access credentials provided during registration.

Submission deadline: **2025/12/05**

All documents must be uploaded in PDF format (signed) and editable Word format. In case of any discrepancies between formats, the signed PDF shall prevail.

Note: Proposals submitted via email or outside the Ariba platform will not be considered valid.

The winning proposer will be required to submit printed copies prior to contract negotiation and signing.

## **7. Contact Information**

**Purchaser:** FV Mexsolar XI

**Contact Person:** Guo Yufei

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**Supervision Department:** CTG LATAM Legal and Compliance

Phone: +57 (311) 236-1655

Purchaser: FV Mexsolar XI S.A.P.I. de C.V.

Date: 2025/11/25