

# Procurement Notice

## **To whom it may concern:**

We are writing to invite you to participate in the procurement process for the **Xoxocotla power station vehicle rental**

### **1. Project background**

The purpose of this project is to secure the rental of a pickup truck for a period of three (3) years to support ongoing company activities in Xoxocotla project. The vehicle will be used to facilitate operational functions, logistical support, and personnel transportation, ensuring efficiency, mobility, and continuity of daily operations.

The project aims to provide a reliable and fully serviced vehicle solution that includes maintenance, repairs, insurance coverage, and replacement in case of damage, allowing the company to focus on its core activities while minimizing operational risks and downtime.

### **2. Service Period**

3 years

### **3. Qualification requirements of Bidders**

#### **(1) Qualification Requirement:**

The bidder shall be a reputable and legally established vehicle rental provider with proven experience in supplying pickup trucks for industrial, operational and project-related activities. The provider must be capable of delivering reliable, safe, and fully serviced vehicles that support daily commercial and operational needs.

#### **(2) Finance Requirement:**

Proposers shall be in sound financial condition, with no continuous operating losses or financial deficits during the last two (2) years, demonstrating stability and capacity to

sustain long-term rental services.

**(3) Performance Requirements:**

Proposers must demonstrate relevant experience and technical capability in providing long-term vehicle rental services, including maintenance, insurance management, and replacement services for corporate or industrial clients.

**(4) Other Requirements:**

**Operational and Service Requirements**

The provider must be capable of delivering a fully serviced rental solution, including:

- Preventive and corrective maintenance
- Comprehensive insurance coverage
- Vehicle replacement in case of damage or mechanical failure
- GPS-equipped vehicles
- Unlimited mileage

**Compliance Requirements**

Proposers must comply with all applicable local, state, and federal regulations, including traffic, safety, health, and hygiene requirements. Vehicles must be properly certified and legally authorized for operation in Mexico.

**4. Provision of Procurement Document**

To participate in this procurement project, Suppliers must do the registration part through the ARIBA platform of CTGL ERP system (URL: <http://CTGL.sourcing-eu.ariba.com/ad/selfRegistration>). Procurement Document (RFP) will be sent through the Ariba system to the bidder on the date when the project officially starts and once the registration part is completed. Please confirm through enterprise communication (email or Ariba system) whether you are interested in submitting a proposal.

**5. Submission of Proposal Documents**

Deadline for Proposal Documents submission: **February 6<sup>th</sup> 2026 – 4:00 PM**

## **6. Contact Information**

Purchaser: CTG Latam

Contact Person: Carlos Gonzalez Or Alejandra Martinez

Email or Ariba system:

[carlos.gonzalez@ctglatam.com](mailto:carlos.gonzalez@ctglatam.com) or

[alejandra.martinez@ctglatam.com](mailto:alejandra.martinez@ctglatam.com)